

# Traffic Orders - Principles and Good Practice



## Overview

Traffic Orders are an essential requirement for just about every enforceable restriction that applies to the highway, and will be required for the construction and operation of many transport infrastructure schemes.

This course provides delegates with an understanding of the formal stages involved in processing of permanent, temporary and experimental Traffic Orders together with associated notices that can be used to control the use of the highway.

Offering invaluable insight into the process of creating these legal documents, this course will review where traffic orders are best used and the limits of their powers. The format of the course includes group work and case studies covering the format, interpretation and use of the different traffic orders, and is delivered by a leading traffic order practitioner.

## Learning outcomes

On completion of this course delegates will:

- have a clear understanding of each type of traffic order
- have a general understanding of the legal powers and legislation that relates to the different orders and temporary notices understand why traffic orders are necessary
- understand the legal responsibilities and appreciate the timescales involved in making orders and be able to plan the implementation of different types of Traffic Orders and notices
- be acquainted with the terms and phraseology
- be capable of interrogating traffic orders and interpreting

## Who Should attend

The course is suitable for those who have a regular need to request, produce or interpret all forms of Traffic Orders: delegates from highway and traffic engineering, parking management, temporary works co-ordination, reps and appeals management and project management backgrounds. It will also be valuable for those who manage teams for whom Traffic Orders play a significant role.

## Topics Covered

- Different types of Traffic Orders
- Legal powers used in Traffic Order introduction and application
- Which design options need Traffic Orders
- Signing and lining - TSRGD 2016
- Implementation
- Design requirements
- Consultation process
- Traffic Order Formats

## Programme\*

### Registration Welcome

### What is a traffic Order?

- Different types of traffic orders available
- Why are traffic orders needed?
- The legal powers used to introduce and enforce restrictions
- Why do we need all this legislation

### Break

### Permanent Traffic Orders

- What permanent traffic orders can do
- What is the traffic order lifecycle?
- Review the difference between permanent and static orders
- Preparation and timeline for creating permanent orders
- Where and when are permanent orders used?
- What's the process for creating a permanent order?
- Examples

### Lunch

### Temporary Traffic Orders

- Reasons for a temporary traffic order
- Preparation and timeline
- Where and when can you use a temporary traffic order?
- Processes and examples of temporary TMO situations

### Break

### Experimental Traffic Orders

- What can experimental traffic orders do?
- Notices and temporary notices
- Preparation and timeline
- Where and when?
- Processes and examples

### Traffic Notices

- Emergency notices
- Temporary notices
- Traffic notice lifecycles
- Process and examples

### Group Exercise

### Recap

### Q&A

### Evaluation

### Close

\*Please note that this is a preliminary programme and is subject to change

# Registration Form

## Course Name & Location

Title	First Name	Surname
Position		
Organisation	Department	
Email		
Telephone		
Address		
		Post Code
Dietary or access requirements		

## Attendance Fees (Please write amount)

Standard Rate \_\_\_\_\_ + VAT       CILT/Local Authority/Charity Rate \_\_\_\_\_ + VAT

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Name ..... Signature .....

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### Please return form to

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### Terms & Conditions

**1 Registration Form** Applications should be made on the official registration form. Photocopies are accepted. One form should be completed for each delegate attending the event. It is important that all sections are completed legibly. Delegates are advised to retain a copy of the registration form for reference before sending. **2 Fee** Fees include attendance at lectures, lecture notes, lunch and all refreshments unless otherwise indicated. Fees do not include overnight accommodation, breakfast and evening meals unless stated. **3 Acknowledgement** Receipt of a registration form will be acknowledged by email, delegates will be sent an invoice and an email of acknowledgement. Joining instructions, including a map, will be sent to each delegate by email approximately one week before the start of the event. **4 Payment** Unless otherwise stated payment in full must be made at the time of booking. All prices are exclusive of VAT, unless stated otherwise. **5 Cancellation** All cancellations, or alterations to a booking, must be received in writing. To avoid cancellation penalties, substitutes will be accepted at any time, if notified in writing and in advance of the event. Adjustments in fees will be made if there is any change in fee category. Cancellations received in writing up to 7 days before an event will be subject to an administration fee of £75 + VAT or the event delegate fee whichever is the lower. Cancellation within 7 days of the event date or a 'no show', will be liable for the full fee. **6 Disclaimer** PTRC reserves the right to vary the programme and to cancel an event if it is under subscribed or for any other reason. In the event of cancellation, where reasonably possible, PTRC aims to give delegates at least one week's notice and the fee will be refunded in full. PTRC will not be held liable for any pre-booked travel, accommodation or similar costs incurred under any circumstances whatsoever. **7 Data Protection** Details will be held on a database in accordance with the 1998 Data Protection Act. Information will be used for internal marketing purposes only and will not be shared with any external organisations.